



Katie Hobbs
Governor

ARIZONA STATE PARKS & TRAILS

Bob Broscheid
Executive Director



DRAFT MINUTES

of

THE STATE RECREATIONAL TRAIL ADVISORY COMMITTEE (SRTAC)

of

THE ARIZONA STATE PARKS AND TRAILS

January 25, 2024

Meeting Location: Arizona State Parks Trails Central Office located at 1110 W Washington St, Suite 100, Phoenix, AZ 85007. Charles Eatherly Conference Room.

A. CALL TO ORDER

Mickey Rogers, Chief of Grants and Trails called the meeting to order at 12:03 p.m.

B. PLEDGE OF ALLEGIANCE

Mickey Rogers led the Committee in reciting the Pledge of Allegiance.

C. COMMITTEE MEMBER ROLL CALL

Members Present: Kevin Adams (Non-Motorized – Verde Valley Wheel Fun (Mountain Bike))- virtual, Hezekiah Allen (Non-Motorized – Pinal County (Hiker))- virtual, Paul King (Non-Motorized - Pinal County (Hiking))- virtual, Cynthia Nemeth (Non-Motorized – Coconino County (Equestrian))- virtual, Linda Slay (Non-Motorized - Maricopa County (Equestrian))- in-person, Nena Barlow (Motorized - Yavapai County (TreadLightly!))- in-person, Geoff Chain (Motorized – National Off-Highway Vehicle Conservation Council)- virtual, Mike Cook (Motorized - Pima County (Trail Riders of Southern Arizona))- in-person, Patrick Headington (Motorized - Yuma County (Arizona Wildlife Federation))- virtual, Holly Irwin (Motorized – La Paz County (Arizona Peace Trail))- virtual, Tom Murphy (Motorized - Maricopa County (Arizona ATV Riders))- virtual, Jeff Olson (Motorized - Apache County (White Mountain Open Trail Association))- in-person, Keri Konold (Non-Motorized - Maricopa County)- virtual, Shannon Adams (Non-Motorized - Navajo County)- virtual, Michael Harris (Non-Motorized - Yavapai County)- virtual.

A quorum was established.

ASPT Staff Present:

In-Person: Mickey Rogers, Dawn Collins, Jeff Schmidt, Matt Eberhart, Juan Colorado-Alvarez
Virtual: Alec Wilcox

D. AGENDA ITEMS

1. Consideration of Action to Approve Minutes of the March 28, 2023, SRTAC Meeting.

The Committee will review and may consider action to approve the SRTAC meeting minutes from March 28, 2023.

-Member Slay moved to approve the minutes of the March 28, 2023 SRTAC Meeting. Member Irwin seconded the motion. All were in favor. The motion passed.



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2. ASCOT/OHVAG Membership, Duties, and Open Meeting Law. (Presenter: Jeff Schmidt, Grants Program Manager; Matt Eberhart, State Off-Highway Vehicle Coordinator)

Staff went over membership make-up of the committees, their duties and went over the open meeting law and conflict of interest as it relates to their participation as members of our advisory committees.

Discussion Items:

- *The Off-Highway Vehicle Advisory Group (OHVAG) Membership and Responsibilities—Motorized Grants*
- *The Arizona State Committee on Trails (ASCOT) membership and responsibilities-Non-Motorized Grants/Statewide Trail System*
 - *Both Meet 4-6 times a year-Virtual/in-person options*
 - *Can be reimbursed for mileage/per diem*
 - *Approve, modify, deny funding making recommendations to the Parks Board*
- *Open meeting law review*
- *Roberts Rule of Order*
- *Conflict of Interest regarding grant reviews*
- *Members represent Arizona State Parks in the capacity*

3. Recreational Trail Program and Off-Highway Vehicle Program Funding, Heritage Funding and Grant Funding Program Changes for 2024. (Presenter: Mickey Rogers, Chief of Grants and Trails)

Grant staff will provide information on total grant funding, program changes and major accomplishments that took place over the past year.

- *Staff went over responsibilities of grants team in regards to grant funding (RTP)*
- *Staff went over funding source of the Recreational Trails Program*
 - *Requirement of at least one combined meeting a year to be eligible for RTP funding*
 - *Requirement of funding to be distributed; 30% non-motorized, 30% motorized and 40% diverse funding. 5% eligible for safety and education*
- *Off-Highway Vehicle (OHV) Recreation Fund*
 - *Funding from a % of gas tax and OHV sticker funding*
 - *Distributed to the Arizona Department of Transportation, Arizona Game and Fish, Arizona State Lands and Arizona State Parks and Trails*
- *Staff discussed outreach/site visits done in 2023 (staff traveled over 18,000 miles)*
- *Staff discussed grant funded projects in 2023 (94 projects totaling over \$20 million)*
- *Staff discussed scoring criteria for both motorized and non-motorized projects*
- *Staff went over our grant pages and what is on those pages*
- *Staff went over their General Accounting Office Audit*
 - *Audit findings and changes in programs*
- *Staff also discussed that members should be soliciting motorized and non-motorized projects in addition to staff efforts.*

4. Arizona State Parks 2025 Statewide Trails Plan. (Presenter: Dawn Collins, Office of Continuous Improvement).

Staff will provide an update on the 2025 Statewide Trails Plan and will be requesting participation from SRTAC with developing this plan. This agenda item is for information only.



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- Staff stated plan is required every 5 years by statute
- 2025 trail plan is now going through development
- Encouraged all members to make comments on draft plan
 - Take survey that will soon be posted
 - Get involved in the plan which will guide trail priorities the next 5 years

5. Motorized and Non-motorized Trail Accomplishments and 2023 Updates. (Presenter: Mickey Rogers, Chief of Grants and Trails; Jeff Schmidt, Grant Program Manager and Matt Eberhart, State Off-Highway Vehicle Coordinator)

Grant staff will provide an update on some of the accomplishments that took place over the past year for the non-motorized and motorized communities. This agenda item is for discussion only.

- Staff gave an overview of motorized and non-motorized projects funded in 2023
- Staff gave a further breakdown of motorized and non-motorized projects funded in 2023 by trails plan priority items.
- Staff gave an overview of both motorized and non-motorized projects funded in 2023
- Staff went over national conferences held in Tucson Arizona (National Association of State Outdoor Recreation Liaison Officers)
- Staff discussed the National Off-Highway Vehicle Conservation Council conference held in Utah
- Staff updated all members on upcoming grant workshops

E. FUTURE AGENDA ITEMS

SRTAC members may identify items or issues they wish to be considered for inclusion on a future agenda. No items were discussed and staff stated that members could reach out at any time prior to next year's meeting.

F. CURRENT EVENTS

SRTAC members may present a summary of current events and /or recent experiences of interest to the outdoor recreation community and/or the status of any projects with which they may be involved. SRTAC will not discuss or take any action on any current event summary.

Members did not discuss any current events.

G. CALL TO THE PUBLIC

The Chair will recognize those wishing to address the Committee. It is probable that each presentation will be limited to one person per organization and the time allotted by the Chair. Action taken because of acknowledgement of comments and suggestions from the public will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

There were none

H. FUTURE MEETING DATES

Arizona State Parks and Trails 2025 SRTAC Meeting Schedule	
Date	Location
January 2025	Central Office

I. ADJOURNMENT

-Meeting was adjourned at 1:20p.m.